

# UNITARIAN CENTRE

## RENOVATIONS TO LOWER HALL CEILING

### OCTOBER 22 TO NOVEMBER 4, 2018



Lower Hall at the Unitarian Centre.

**Volunteers will be needed Sunday, October 21<sup>st</sup> at 12:00 pm for the four jobs listed in red.**

Most work will take place Monday to Friday and will be done by three contractors: Superior Drywall, Patty's Painting and Klein's Electric. Chris Soucie, one of our members, works for Klein Electric and will be doing the work at a reduced rate.

While we have worked hard to set up a schedule that is realistic and achievable, unexpected events can occur.

We anticipate that the painting will be complete by November 2nd or 3rd. Regular activities for our Fellowship will still take place on October 21, 28 and November 4.

Rentals will still take place on the weekends only. Please contact Mike McCall in the office regarding rentals.

The ceiling of the lower hall has been scheduled for repairs after several instances of plaster dropping to the floor. The work is important for safety reasons, as well as overall appearance. There will be several steps in the process, with the *first steps taking place on Sunday, October 21<sup>st</sup>:*

- **Volunteers move chairs & TV cart into the children's room.**
- **Volunteers move all folding tables into the space by the rear stairwell. (Volunteers)**
- **Volunteers remove movie screen & mount from ceiling.**
- **Volunteers cover book shelves with plastic and put away as much as possible as work will be dusty.**
- **Light fixtures will be changed to single bulb LEDs for the construction. (Klein Electric)**
- **Week 1 - Install new drywall, begin to tape/mud/sand.**
- **Week 2 – Finish taping and sanding ready for new paint.**
- **Week 2 - Paint ceiling flat white.**
- **End of Week 2 – Re-install fluorescent fixtures.**

**PLEASE CONTACT ANY MEMBER OF THE BUILDING COMMITTEE TO INDICATE YOUR AVAILABILITY FOR THE VOLUNTEER JOBS.**

**Joanne Green, Dave Cowley, Wayne Williamson**